



Republic of the Philippines
Cordillera Administrative Region
Provincial Local Government Unit of Ifugao
BIDS AND AWARDS COMMITTEE
3rd Floor PEO Bldg., Capitol Compound
Lagawe, Ifugao
Email Ad.: bacgoodsifugao13@gmail.com



INVITATION TO BID

Publication No. 36-2023-G (First Publication)

For Common Office, General Home & Computer Supplies

1. The **Provincial Government of Ifugao**, through the **General Fund** intends to apply the sum of **One Million Four Hundred Sixty-Five Thousand Eight Hundred Fifty-Seven Pesos and 6/100 only (PhP 1,465,857.06)** being the ABC to payments under the contract for **Publication No. 36-2023-G**. Bids received in excess of the ABC shall be automatically rejected at bid opening. **(Please see attached “ANNEX 1” for the item/s to be bided).**
2. The **Provincial Government of Ifugao** now invites bids for the above Procurement Project. Delivery of the Goods is required **within ten (10) calendar days from receipt by the winning bidder of the Purchase Order**. Bidders should have completed, within **the last five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the Bids and Awards Committee (BAC) of the Provincial Government of Ifugao and inspect the Bidding Documents at the address given below during **8:00 o'clock AM to 5:00 o'clock PM**.
5. A complete set of **Bidding Documents** may be purchased by interested Bidders at the Bids and Awards Committee Office, 3rd Floor, PEO Bldg., Capitol, Lagawe, Ifugao on

June 29, 2023 to July 20, 2023 upon presenting a proof of payment in person, of a non-refundable bidding fee of **Five Thousand Pesos (PhP5,000.00)**.

6. The Bids and Awards Committee (BAC) of the Provincial Government of Ifugao will hold a Pre-Bid Conference on **July 06, 2023 at 01:30 P.M.** at the Bids and Awards Committee Office, 3rd Floor, PEO Bldg., Capitol, Lagawe, Ifugao, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the Bids and Awards Committee Office, 3rd Floor, PEO Bldg., Capitol, Lagawe, Ifugao on or before **01:30 P.M. basing on the BAC OFFICE - Wall Clock of July 20, 2023.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid Opening shall be on **July 20, 2023 at 02:00** in the afternoon at the address stated above. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Provincial Government of Ifugao** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

***The Secretariat on Goods
Bids and Awards Committee
bacgoodsifugao13@gmail.com
0965-407-3198***

Date of Posting: June 29, 2023

ANNEX 1

ITEM No.	GENERAL DESCRIPTION	QTY.	Unit of Issue	Unit Cost	Total Cost
	I. Common Office Supplies				
1	Battery, rechargeable AA, without charger	4	set		
2	Battery, size AA	73	pair		
3	Battery, size AAA, small	198	pair		
4	Binder Clip, 12/box 55mm	5	box		
5	Book, Notebook, 80 leaves, good quality	24	pc		
6	Book, Notebook, 80 leaves, ordinary	29	pc		
7	Book, Record, 150 pages	3	pc		
8	Book, Record, 200 pages	14	pc		
9	Book, Record, 300 pages	10	pc		
10	Book, Record, Hardbound, 300 pages	47	pc		
11	Book, Record, Hardbound, 500 pages	25	pc		
12	Calculator, DJ-120D, electronic, 2-way power	2	pc		
13	Carbon Paper, polyethylene, long, 100s, assorted color	5	box		
14	Cartolina, glossy, white, thick 520mm x 720mm	30	pc		
15	Cartolina,assorted colors,thick	118	pc		
16	Certificate Frame, plastic, 8.5 x 11, short	10	pc		
17	Certificate Frame, plastic, 8.5 x 13, long	5	pc		
18	Certification frame,glass 8.5x13 inches long	56	pc		
19	Certification frame,plastic, A4	10	pc		
20	Certification frame,glass, A4 size	30	pc		
21	Correction Tape, assorted	429	pc		
22	Envelope, Brown, kraft documentary, long	220	pc		
23	Envelope, Brown, kraft documentary, short	120	pc		
24	Envelope, Expanding, legal size, w/ garter	380	pc		
25	Envelope, Mailing, white, long, 500s	1	box		
26	ER registry Book (200 pages/100 leaves)	1	box		
27	Eraser, Rubber No. 526 B30	5	pc		
28	Filling box, long, assorted color	30	pc		
29	Folder, Cream, glossy,x 100s, long	32	reams		
30	Folder, Cream, glossy,x 100s, short	3	reams		
31	Folder, Expanding, assorted color, long	288	pc		
32	Glue, 130g	29	bot		
33	Highlighter, assorted neon colors x 10's	10	box		
34	ID Case, B2, 126X79mm	50	pc		

35	ID Lace/Tie	50	pc		
36	Index Tab Transparent (Speed O)	1	box		
37	Linen Board, 200gsm, long	1	pack		
38	Linen Paper 200gsm long, light colors 10s	18	ream		
39	Linen Paper 200gsm A4, light colors 10s	18	ream		
40	Neon Paper Assorted	2	reams		
41	Magazine File, Hard board, double	10	pc		
42	Manila Paper, yellow	2	pc		
43	Marking Pen, Ink Refill, Black permanent	5	bot		
44	Office Stationary - Long w/ Letter Head w/logo	30	ream		
45	Office Stationary - Short w/ Letter Head w/ logo	20	ream		
46	Paper Clamp Size 2	47	pc		
47	Paper Clamp/ Binder Clips, 19mm (12 pcs)	12	box		
48	Paper Clamp/ Binder Clips, 25mm (12 pcs)	12	box		
49	Paper Clamp/ Binder Clips, 32mm (12 pcs)	12	box		
50	Paper Clamp/ Binder Clips, 41mm (12 pcs)	12	box		
51	Paper Clip, big, 502mm, 100/box	39	box		
52	Paper Clip, small, 33mm, 100/box	32	box		
53	Paper Fastener, vinyl plastic, 50s/box	90	box		
54	Paper, Book Paper, A4 70 gsm	54	ream		
55	Paper, Book Paper, long, 8.5" x 13"	421	ream		
56	Paper, Book Paper, long, 8.5" x 13" 80GSM	6	ream		
57	Paper, Book Paper, short, 8.5" x 11"	330	ream		
58	Paper, Book Paper, short, 8.5" x 11" 80GSM	6	ream		
59	Paper, Glossy, assorted colors	2	pack		
60	Paper, Linen, thick, assorted light colors, long	20	set		
61	Paper, Linen, thick, assorted light colors, short	25	set		
62	Paper, Pad, assorted color, 216 x 330mm thick	8	pad		
63	Paper, Paper Bond Subs 16, 8.5" x 13"	15	ream		
64	Paper, Paper Bond Subs 18,legal,8.5" x 13"	5	ream		
65	Paper, Paper Bond Subs 18,letter,8.5" x 11"	5	ream		
66	Paper, Paper Bond Subs 20,legal,8.5" x 13"	45	ream		
67	Paper, Paper Bond Subs 20,letter,8.5" x 11"	37	ream		
68	Paper, Photo Paper, A4, 20 sheets/pack, thick	5	pack		
69	Paper,paper bond Subs 20,A4	5	reams		
70	Patients Identification Card, OPD	2500	pc		
71	Pen, Ballpoint Pen x 12's, good quality, assorted colors	67	box		
72	Pen, Ballpoint Pen x 50's, assorted colors, ordinary	51	box		
73	Pen, Marking Pen, Board Marker, assorted color SC-B	24	pc		

74	Pen, Marking Pen, permanent, broad tip, assorted color SC-B	104	pc		
75	Pen, Sign Pen, .4, black, x 12s, best quality	14	box		
76	Pen, Sign Pen, .5, black, V-5 x 12s	6	box		
77	Pen, Sign Pen, .5mm, x 12s, assorted color, good quality	36	box		
78	Pen, Sign Pen, .7mm, x 12s, black, good quality	6	box		
79	Pen, Sign Pen, black, hi-tech point, V5	5	box		
80	Pen, Sign Pen, black, hi-tech point, V7	6	box		
81	Pencil, w/ eraser	29	doz		
82	Liquid Gel 0.5mm ball Needle Point	63	box		
83	Plastic Cover, transparent, thick	1	roll		
84	Post it 2"x 2", assorted color, good quality	124	pc		
85	Post-it 2"x 3" assorted color, good quality	146	pc		
86	Post-it 3"x 5" assorted color, good quality	108	pc		
87	Post-it 4" x 5" assorted color, good quality	139	pc		
88	Puncher, heavy duty, good quality	5	pc		
89	Push pin, hammer head	24	box		
90	R.E.R. Forms w/ guidelines at the back	2	pad		
91	Ribbon-silk-bright blue, pink, red	1	roll		
92	Rubber Band, big, #18, 400 gms	2	box		
93	Ruler, plastic, thick, transparent, 12"	1	pc		
94	Scissors, heavy duty, large, all steel, any size	7	pc		
95	Sharpener, double	2	pc		
96	Sharpener, wall mounted, heavy duty	2	pc		
97	Specialty Paper short, 10 sheets/pack	10	pack		
98	Specialty Paper long, 10 sheets/pack	10	pack		
99	Stamp Pad Ink, padmate 60ml	2	bot		
100	Stamp pad, large w/ ink	3	pc		
101	Stamp pad, medium w/ ink	2	pc		
102	Staple Wire, no. 35, 5000s/box	72	box		
103	Stapler, HD 50/50R w/ staple remover	19	pc		
104	Stick glue (Big)	10	pcs		
105	Storage Box, medium	3	pc		
106	Tape, binding tape, 2"	15	roll		
107	Tape, double adhesive, 1"	10	pc		
108	Tape, masking, 1", 24mm	29	roll		
109	Tape, masking, 2", 48mm	18	roll		
110	Tape, packing, 2", 48mm	9	roll		
111	Tape, transparent, 1", 24mm	59	roll		
112	Tape, transparent, 2", 48mm	33	roll		

113	Thumbtacks, small	5	box		
114	Typewriter Ribbon, nylon, black	6	pc		
115	Whiteboard Marker (Black)	2	pc		
	II. General Home Supplies				
116	Adaptor	3	pc		
117	Albatros deodorizer/moothe proofer, 50g, with holder	59	pc		
118	Bathroom Soap, 60 g.	6	pcs		
119	Broom, soft, rattan handle, std. size (Ifugao Made)	19	pc		
120	Broom, stick (hard broom)	8	pc		
121	Brush, for laundry use	4	pc		
122	Bulb (SPIRAL,14W LED)	50	pc		
123	Bulb (SPIRAL,24W LED)	50	pc		
124	Bulb, 100 watts	50	pc		
125	Bulb, 18W, long life	56	pc		
126	Burner, Double Stove	1	unit		
127	Carburandum 2x2x6	6	pc		
128	Cloth, blue for DR towels	1	roll		
129	Cloth, green, absorbent, cotton for O.R. Towels, lapshets and mayo Cover	1	roll		
130	Cloth, INDIAN HEAD/GARBRADINE, double width, green/blue	2	roll		
131	Cloth, Light Blue for OR gowns of Doctors and Patients	2	roll		
132	Cloth, white for cautery machine cover (thin)	1	roll		
133	Cloth, white for patients bedsheet	2	roll		
134	Coffee Stiring Stick	5	packs		
135	Concrete Nail 1"	2	kilo		
136	Concrete Nail 2"	2	kilo		
137	Concrete Nail 3"	2	kilo		
138	Concrete Nail 4"	2	kilo		
139	Detergent powder, 500 g, (all purpose)	533	bag		
140	Dish towel, 48x27mm	10	pc		
141	Dishwashing Liquid, 500ml, antibac	32	bot		
142	Dishwashing Paste, 400 g.	37	can		
143	Disinfectant/ Bleaching Liquid, 1000 ml	20	bot		
144	Disinfectant/ Bleaching Liquid, 3785 ml	109	gal		
145	Disposable cups, small	5	packs		
146	Disposable Face Mask, 50/box	2	box		
147	Disposable fork	6	packs		
148	Disposable spoon	6	packs		
149	Door Knob, heavy duty	15	pc		

150	Electrical outlet 2 gong	7	pc		
151	Electrical Staple Wire 1"	2	box		
152	Electrical tape	15	roll		
153	Face Masks, 3 ply, Disposable, x 50's	5	box		
154	floor mat, rubber	7	pcs		
155	Foot Rug, Large	5	pc		
156	garter, roll, 1cm wide	5	roll		
157	Glass Cleaner 500ml	46	bot		
158	Grass cutter blade	1	unit		
159	Grass cutter, scissor--type heavy duty, original	2	pc		
160	Hack Saw,Heavy Duty	1	pcs		
161	Insect repellent, spray, 600ml, good quality	27	bot		
162	Liquid hand Soap 500ml	6	bot		
163	Disinfectant, assorted scent, 1gal	10	gal		
164	Disinfectant, Spray, 500ml	21	bots		
165	Mop handle, plastic	1	pcs		
166	Mop Squeezer w/ mop head and water and soap compartment cart	2	set		
167	Mop, Turbo, 360 with extra 1 mop	3	can		
168	Muriatic acid, 1 gal	2	gal		
169	Muriatic acid, 1 liter	1	bot		
170	Padlock, good quality, heavy duty, large	2	pc		
171	Pail, aluminum, medium, 15-20 liters	15	pc		
172	paper cups, 10oz	6	pack		
173	Paper Plates, laminated x 50s	6	pack		
174	Percolator for brewed coffee	1	unit		
	Serves up to 60 cups				
	Double Layer Stainless Steel wal, 9-10 Liters				
	With boil dry protection switch				
	High quality stainless steel lid with lock				
	with internal water guage				
	electric coffee urn-for tea				
	Milk and other hot beverages				
175	Bulbs, 23 watts	51	pc		
176	Bulbs, 24 watts	50	pc		
177	Plastic Cups x 50's	6	pack		
178	Plastic Spoon 50's	6	pack		
179	Rain boots, sizes 8	2	pairs		
180	Raincoat, rubberized XL	2	pcs		
181	Rollbag	8	roll		

182	Rubbing alcohol, 1 liter, isopropyl w/ pump	10	pc		
183	Rubbing Alcohol, 70% ethyl, 500ml	28	bot		
184	Rubbing Alcohol, 70% isopropyl, 500ml	77	bot		
185	Sando Bag, large, thick by 100s	10	pack		
186	Scouring pad, for dishwashing, scotch	7	pc		
187	Scouring pad, steel mesh/type	2	pc		
188	sink, stainless, 16" x 24 ", 8" or more depth w/ accessories	2	pc		
189	Sulit Bag, 30 x 20, white, x20pcs	10	roll		
190	Trash bag, Yellow, medium size	100	pcs		
191	Tie wire	2	kgs		
192	Table Napkin	1	bag		
193	Tissue Napkin, double roll 2 ply	82	pack		
194	Toilet Bowl & Urinal Cleaner, 500ml	15	bot		
195	Toilet brush, plastic with handle	2	pc		
196	Toilet cleaner, flash cleaner, 500ml	28	pc		
197	Toilet cleaner, 3785ml	6	pc		
198	Toilet Deodorant Cake, 100g, w/ casing	27	pc		
199	Toilet Pump, rubber, w/ handle	1	pc		
200	Toilet Tissue, 12 rolls/pack, double ply	137	pack		
201	Trash Bag, black, medium size	860	pcs		
202	Trash bag, plastic, black, 40" L x 18.5" W	4101	pc		
	III. Computer Supplies				
203	Anti-Virus software (3 in 1), 1 year expiration	2	set		
204	Brother Ink, BT600 Black	1	pc		
205	Brother Ink, BT600 C	1	pc		
206	Brother Ink, genuine black, BT600	30	bots		
207	Brother ink, genuine cyan, BT5000	20	bots		
208	Brother ink, genuine magenta, BT5000	20	bots		
209	Brother ink, genuine yellow, BT5000	20	bots		
210	Brother Cartridge Toner TN2480	2			
211	BT D60, black	2	pcs		
212	BT D60, Cyan	1	pcs		
213	BT D60, Magenta	1	pcs		
214	BT D60, Yellow	1	pcs		
215	Cannon Ink Bottle GL-790BK Black	12	pc		
216	Cannon Ink Bottle GL-790C Cyan	8	pc		
217	Cannon Ink Bottle GL-790M Magenta	8	pc		
218	Cannon Ink Bottle GL-790Y Yellow	8	pc		
219	Canon Ink, GI 790 (Black)	2	pcs		

220	Canon Ink, GI 790 (Cyan)	1	pcs		
221	Canon Ink, GI 790 (M)	1	pcs		
222	Canon Ink, GI 790 (yellow)	1	pcs		
223	Canon ink, 100ml, black	1	pc		
224	Canon ink, 100ml, cyan	1	pc		
225	Canon ink, 100ml, magenta	1	pc		
226	Canon ink, 100ml, yellow	1	pc		
227	CD-R 52 x 700MB, individual case/CD	5	pc		
228	CD-RW-700 MB/Mo 1x-4x	5	pcs		
229	Computer Keyboard, A4 Tech	2	pc		
230	Computer Mouse, wheeled, optical, USB, w/ pad	7	pc		
231	DVD-R 4.7Gb 16x, with individual case	5	pc		
232	Epson 003, Black	2	bots		
233	Epson 003, Cyan	2	bots		
234	Epson 003, Magenta	2	bots		
235	Epson 003, Refill, Black (for L3110 printer), 65ml (genuine)	6	bots		
236	Epson 003, Refill, Yellow (for L3110 printer), 65ml (genuine)	2	bot		
237	EPSON Ink L5190-003:Yellow	2	pc		
238	Epson Ink T6641, Black	71	pc		
239	Epson Ink T6642, Cyan	32	pc		
240	Epson Ink T6643, Magenta	32	pc		
241	Epson Ink T6644, Yellow	32	pc		
242	External Disk, 1 TB	1	pc		
243	Flash Drive 4 GB, USB 2.0	5	pc		
244	Flashdrive, 16gb	5	pc		
245	Flashdrive, 32gb	2	pc		
246	Gestetner Toner 2014	1	pc		
247	HP Laserjet 85A @63	4	unit		
	Nothing Follows				
	GRAND TOTAL				1,465,857.06


CARMELITA B. BUYUCCAN
 BAC Chairperson

